

To: All Members of the STANDARDS
COMMITTEE
(Other Members for Information)

When calling please ask for:

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Policy and Governance

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Date: 25 September 2020

Membership of the Standards Committee

Cllr John Robini (Chairman)
Cllr Michael Goodridge (Vice Chairman)
Cllr Brian Adams
Cllr Paul Follows
Cllr John Gray
Cllr Jerry Hyman

Cllr Robert Knowles
Cllr Penny Marriott
Cllr Peter Marriott
Cllr Tom Hughes (Co-Optee)
Cllr Stefan Reynolds (Co-Optee)

Dear Councillors

A meeting of the STANDARDS COMMITTEE will be held as follows:

DATE: MONDAY, 5 OCTOBER 2020

TIME: 7.00 PM

PLACE: ZOOM MEETING - VIRTUAL MEETING

The Agenda for the meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast.

NOTE FOR MEMBERS

Members are reminded that Contact Officers are shown in each report and members are welcome to raise questions, etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES**

To confirm the Minutes of the meeting which took place on 21 May 2020.

2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

3. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Monday 28 September 2020.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Monday 28 September 2020.

ETHICAL STANDARDS

6. **LGA MODEL MEMBER CODE OF CONDUCT**

The Monitoring Officer will give a verbal update on the status of the Local Government Association's development of a new Model Code of Conduct for local government Members.

Recommendation

That the Committee notes the update and agrees next steps.

CONSTITUTIONAL MATTERS

7. **REVIEW OF VIRTUAL MEETING ARRANGEMENTS** (Pages 5 - 24)

On 9 June 2020, the Council adopted Virtual Meeting Procedure Rules in line with the Regulations for remote attendance at meetings which came into effect on 4 April 2020. At its meeting on 21 May 2020, the Standards Committee agreed to review the experience of holding virtual committee meetings with remote attendance by Members and Officers, and to make recommendations on changes to the Virtual Meeting Procedure Rules, if necessary, in the light of experience.

The Standards Committee also agreed to review the temporary arrangements for the planning committees, introduced to simplify the committee arrangements whilst holding virtual meetings.

Recommendation

It is recommended that the Committee

- (i) considers the experience of virtual meetings held to date, and makes comments, observations or recommendations, as appropriate to improve the way in which virtual committee meetings are run going forward; and,
- (ii) in view of the latest Government guidance on use of council buildings and general tightening of Covid-19 precautions until March 2021, recommends to Council that the current arrangements for the EASTERN and WESTERN Planning Committees continue to the end of the council year on 7 May 2021.

8. **SCHEME OF DELEGATION** (Pages 25 - 32)

This report responds to two matters raised by a number of Councillors in relation to the Scheme of Delegation. The Committee is asked to consider how it wishes to proceed to resolve these matters in a satisfactory way.

Recommendation

It is recommended that the Committee:

- (i) Considers whether to make any recommendations to Council on the delegation to the S151 Officer in relation to approval of fees and charges (matter 1).
- (ii) Considers whether to make any recommendations to Council to limit the scope of the Scheme of Delegation to Officers once a matter has been brought to committee in order for a committee to retain 'ownership' of an issue (matter 2).
- (iii) Notes that the Audit Committee will be reviewing its terms of reference and potential areas of overlap with the terms of reference of the Standards Committee and Overview and Scrutiny, and that the Chairman and Vice-Chairman of the Standards Committee will be invited to contribute to this review.

9. GOVERNANCE REVIEW

Cllr Paul Follows to give a verbal update on the Governance Review.

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone
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Officer, on 01483 523226 or by email at
fiona.cameron@waverley.gov.uk**